



Town of Uxbridge

Do Not Write in this Space

Posted by  
Uxbridge  
Town Clerk

☒ Meeting☐ CancellationBoard or Commission Historic District Comm.Meeting Date 21-Oct-15Time 5:30PMPlace Lower Town Hall

Authorized Signature

## I. Call to Order

5:30

## II. Old Business

a. Pout Pond cottageb. Fire Station sign

## III. New Business

a. Town Hall signb. Correspondencec. Any other business that may lawfully come before the Commissiond. Next meeting 18 November

## IV. Executive Session

## V. Adjournment

**Meeting Postings:**

- \* Except in an emergency, a public body must post notice of a meeting at least 48 hours in advance, excluding Saturday's, Sunday's and legal holidays, except in emergencies.
- \* "Emergency" is a sudden, generally unexpected occurrence or set of circumstances demanding immediate action.
- \* In an emergency, a public body shall post notice as soon as reasonably possible prior to a meeting
- \* Notice must include date, time and place of meeting
- \* Must include listing of topics the chair reasonably anticipates will be discussed at the meeting
- \* Topics must give enough specificity so that the public will understand what will be discussed
- \* Public bodies are encouraged to update the notice when aware of new topic within the 48 hour period before the meeting
- \* Chairs should not post notices so far in advance that there is a high likelihood that new topics will arise, unless the chair updates the notice with any such new topics 48 hours in advance of the meeting